



CAL FIRE – Office of the State Fire Marshal Information Bulletin 20-001

Issued: March 20, 2020

Office of the State Fire Marshal Public Counter Closures

As the global effect of the Novel Coronavirus (COVID-19) continues to evolve, the CAL FIRE - Office of the State Fire Marshal (OSFM) is closing most of our public counters statewide effective immediately. During this time, no State Fire Training applications (i.e. certification, instructor registration) or Fire Engineering and Investigation applications (i.e. licenses application and renewals) will be accepted in person. Fire and Life Safety construction plan review services will continue with modifications. All applications, licenses, plan review, or correspondence shall be submitted to the OSFM utilizing the program specific processes listed below.

State Fire Training

All applications or correspondence shall be mailed to: State Fire Training, 2251 Harvard Street, Suite 400, Sacramento, CA 95815. If you have questions, please contact SFT at SFT.Acadisonline@fire.ca.gov.

Fire Engineering and Investigations

All licenses or correspondence shall be mailed to: Fire Engineering and Investigations, 2251 Harvard Street, Suite 400, Sacramento, CA 95815. If you have questions, please contact Fire Engineering Staff using the e-mail addresses listed in the referral guide, located at [OSFM FE contacts](#).

Fire and Life Safety

The Fire and Life Safety public counter in Sacramento will remain open for plan review plans/documents drop-off only. Our Tuesday over-the-counter services will continue. Submitters may wait in the lobby while the review is conducted, as only staff will be allowed in the office areas.

Electronic plan review services may also be submitted through [GovMotus Fire](#) to our plan review division office. All plan review submittals shall be either shipped to the plan review division for on-paper reviews, and/or submitted electronically via GOVMotus. If you have any questions, please contact Fire and Life Safety at OSFMFireLifeSafetyGOVMotus@fire.ca.gov.

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OSFM staff continue to further the mission of CAL FIRE and the OSFM. At this time, please understand that longer wait times for services may occur during this time. We recognize this is a challenging time, and we remain deeply committed to the safety of the public and our employees. We will continue to monitor developments, adjust where necessary, and inform you when we are open to the public again.